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Revision 1.0	Prepared By Dan White, Chair of Research Committee	Date Prepared 3/1/2020
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Vote Unanimous	Approved By Board of Directors	Date Approved 3/10/2020

Policy: Research Committee

Purpose: To ensure that the Research Committee prioritizes research as an important component of the Academy of Orthopaedic Physical Therapy's (AOPT) overall mission

Scope: This policy pertains to the Research Committee Chair and Committee members, and AOPT Special Interest Groups (SIGs) and Education Interest Groups (EIGs)

Responsibilities: AOPT Research Committee, AOPT Staff, SIG Research Committee Members and/or SIG/EIG leadership

1. The Research Committee is convened in order to organize and execute activities related to research within the AOPT.
2. The AOPT Board of Directors (BOD) appoints the Committee Chair, Vice-Chair, Chair Appointee, and members of the Committee. Terms are 3 years, with a maximum of 2 consecutive terms of service on the Committee or as Chair. Terms begin and end at the close of the Membership Meeting at CSM. The Chair Appointee may have served on the committee for two consecutive terms and may be appointed by the BOD to serve as Chair. The BOD will appoint a Chair Appointee at the CSM one year prior to the end of the Committee Chair's appointment.
3. The Research Committee Chair is a voting member of the BOD and attends all AOPT BOD meetings (on-site or conference calls).
4. The Research Committee serves as a liaison to the SIG/EIG Research Committee Members and/or leadership.
5. The Research Chair also advises the AOPT BOD on research-related business, and oversees all of the Research Committee's activities, which include abstract reviews for the Combined Sections Meeting, the Research Grant Program, and Research Awards.
6. The Finance Committee and the BOD allocate funds annually to be disseminated for research grants via the AOPT Small Grants Program. Each year, the amount of funds available will be described in the AOPT Small Grants Program Announcement, which will be approved by the AOPT BOD. The primary purpose of the Small Grants program is to promote new investigators, and the AOPT will prioritize funding in a manner consistent with this purpose.

Revision	Date	Description of changes	Requested By
1	02/29/20		Dan White, Research Chair

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