

Document ID	Document Title <b>Nominating Committee Policy</b>	Print Date <b>10/4/2020</b>
Revision <b>1.0</b>	Prepared By <b>Tara Fredrickson, Assistant Executive Director</b>	Date Prepared <b>10/4/2020</b>
Effective Date 10-15-20	Reviewed By <b>Terri DeFlorian, Executive Director</b>	Date Reviewed <b>10-7-20</b>
Vote unanimous	Approved By AOPT Board of Directors	Date Approved 10-15-20

**Policy:** Nominating Committee

**Purpose:** To ensure that the Nominating Committee carries out their responsibilities in selecting appropriate, qualified candidates for office in the Academy of Orthopaedic Physical Therapy (AOPT) election.

**Scope:** This policy pertains to the Nominating Committee Chair and Committee members, and AOPT Special Interest Groups (SIGs) and Education Interest Groups (EIGs)

**Responsibilities:** AOPT Nominating Committee, AOPT Staff

1. The Nominating Committee members are elected to office by the AOPT PT and PTA membership.
2. Nominating Committee terms are 3 years, with the first 2 years as Member, and the third year as Nominating Committee Chair.
3. Nominating Committee terms begin and end at the close of the Membership Meeting at the Combined Sections Meeting.
4. The Nominating Committee is responsible for recruiting, reviewing, and selecting AOPT members to run for open AOPT elected positions each year.
5. If the policies are not followed you are in violation of the policies.
6. Adhere to and execute Standard Operating Procedures.

Revision	Date	Description of Changes	Requested By

Revision	Date	Description of Changes	Requested By