

Academy of Orthopaedic Physical Therapy Elected Officer Qualifications and Duties

Nominating Committee

Qualifications:

- Academy of Orthopaedic Physical Therapy member in good standing
- Experience with Academy of Orthopaedic Physical Therapy activities and initiatives
- Demonstrated experience in mentoring
- Familiarity with conflict of interest policies related to elected positions and governance

Duties

- Review upcoming Academy of Orthopaedic Physical Therapy officer vacancies.
- Identify potential candidates who possess qualifications for their chosen position to potentially include on slate of candidates
- Screen candidates regarding their match to the particular position for which they have expressed interest.
- Provide to candidates the job description for the position for which they have expressed interest.
- Carefully evaluate the qualifications of each potential candidate to ensure the best qualified candidates are slated for the election, slating a minimum of two candidates for each position vacancy when possible.
- 1 to 3 committee members elected each year, Nominating Chair will be the 3rd year committee member.
- The Nominating Committee Chair will also attend the CSM Board/Committee/SIG Meeting and Membership Meeting as well as the October Fall Board of Directors Strategic Planning meeting every third year.
- In addition to the Nominating Committee Chair, the 2 remaining members will be funded to attend CSM each year for the purpose of recruiting candidates for the upcoming election.

Estimated time commitment: 2 hours per month