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2 3 4 5	
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6	Bylaws of
7	
8	Orthopaedic Section, APTA, Inc.
9	
10	(A Delaware Nonstock Corporation)
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1 2 3	ARTIC	CLE I.	NAME AND RELATIONSHIP TO AMERICAN PHYSICAL THERAPY ASSOCIATION
4 5 6		-	rthopaedic Section, APTA, Inc. (the "Section") shall be a component ysical Therapy Association (the "Association").
7 8 9	ARTIC	CLE II.	PURPOSE
10 11 12 13	having		Section shall be to provide a means by which Association members nterest in orthopaedic physical therapy may meet, confer, and promote ests.
14 15	ARTIC	CLE III.	OBJECTIVES
16			
17	The ob	jectives of the	e Section shall be to:
18			
19	1.	Provide for i	interchange and dissemination of information about current trends and
20			ated to orthopaedic physical therapy; and
21	2.		ource people and materials, and address areas of concern related to
22		-	physical therapy; and
23	3.		rch in the area of orthopaedic physical therapy; and
24	4.		development and implementation of orthopaedic specialization and
25		special intere	
26	5.	•	najor source of information on orthopaedic physical therapy for
27	υ.		the profession of physical therapy.
28		society and t	ne profession of physical metapy.
29			
30	A DTI	CLE IV.	MEMBERSHIP
31	ANII	CLE IV.	MEMBERSHII
32	Section	n 1. Catagor	ries and Qualifications of Members
33	Section	ii 1. Categor	les and Quantications of Members
34	The Se	ation mamba	ership categories and qualifications for Physical Therapist, Retired
3 4 35			
			Life Physical Therapist, Student Physical Therapist, Physical
36			Retired Physical Therapist Assistant, Life Physical Therapist
37			ent Physical Therapist Assistant shall be the same as those of the
38	Associ	ation.	
39	a		17.1
40	Section	n 2: Rights a	and Privileges of Members
41	_		
42	-		provided by law, the rights and privileges of the Section's members
43			those established in the Association's bylaws, as they may be
44	amend	ed from time	to time.
45			

1	Section 3: Application for and Admission to Membership
2	
3	Any member of the Association in a category specified in Section 1 above may join the
4	Section as a member in the corresponding category by submitting an application for
5	membership and payment of the Section dues, if any, applicable to the membership
6	category.
7	
8	Section 4: Good Standing
9	
10	A Section member is in good standing within the meaning of these bylaws if the member
11	is in good standing in the Association.
12	
13	Section 5: Disciplinary Action
14	
15	Any member of the Section whose membership rights and privileges are suspended by
16	the Association shall have his or her membership rights and privileges in the Section
17	suspended. Any member who is expelled from membership in the Association shall be
18	expelled from Section membership.
19	
20	Section 6: Reinstatement
21	
22	Any former member of the Section who is in good standing in the Association may be
23	reinstated to membership in the Section by payment of the required Section dues.
24	
25	
26	ARTICLE V. REGIONAL AND SPECIAL INTEREST GROUPS
27	
28	Section 1: Regional Groups
29	
30	A. A regional group shall:
31	
32	1. Operate under bylaws or rules of order that shall not be inconsistent with
33	Section or Association bylaws and that shall be approved by the Section's
34	Executive Committee.
35	
36	2. Not levy special assessments that carry punitive action or loss of good
37	standing.
38	ē
39	B. A regional group of the Section may be established and/or dissolved in
40	accordance with the rules and conditions specified by the Section's Executive
41	Committee.
42	
43	
44	
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1 **Section 2: Special Interest Groups** 2 3 A. A special interest group shall: 4 5 Operate under bylaws or rules of order that shall not be inconsistent with 6 Section or Association bylaws and that shall be approved by the Section's 7 Executive Committee. 8 9 2. Not levy special assessments that carry punitive action or loss of good 10 standing. 11 12 A special interest group of the Section may be established and/or В. dissolved in accordance with the rules and conditions specified by the Section's 13 14 Executive Committee. 15 **Section 3: Limitations** 16 17 18 Regional and special interest groups are subject to the following limitations: 19 20 A. Bylaws and policies of the Association and the Section. 21 22 В. No regional or special interest group shall profess or imply that it speaks 23 for or represents the Section or members other than those currently holding 24 membership in the regional or special interest group unless authorized by the Section's Board of Directors. 25 26 27 28 ARTICLE VI. **MEMBERSHIP MEETINGS** 29 30 **Section 1: Annual Meeting** 31 32 The Section shall hold an annual meeting of the general Section membership for the 33 conduct of business at the time and place of the Association Combined Sections Meeting. 34 Attendance shall be limited to Section members and invited guests approved by the 35 Principal Officers. The Section shall hold informational meetings with the Section 36 membership each year, whenever possible. 37 38 **Section 2: Special Meetings** 39 40 The President, with the approval of a majority of the Directors, has authority to call a 41 special meeting of the general Section membership. The President must call a special 42 meeting if one hundred (100) members request one in writing. 43 44 **Section 3: Notice of Meeting Requirements** 45 46 Notice of time and place of business meetings shall be sent to all Section members at 47 least thirty (30) days prior to the meeting.

Section 4: Quorum

A quorum shall consist of the presence at a meeting of twenty (20) members having voting power.

Section 5: Minutes

The Vice President shall submit to the Association minutes of each meeting of the general Section membership within 45 days of the date of the meeting.

Section 6: Educational or Professional Programs

An educational or professional program may be presented at any Section meeting. A program held at the time of the Association meeting must be coordinated with the Association schedule.

ARTICLE VII: BOARD OF DIRECTORS AND OFFICERS

Section 1: Board of Directors

A. Composition

 The Board of Directors shall consist of (i) the three principal officers of the Section (the "Principal Officers"), that is, the President, Vice President, and Treasurer, each of whom is a Director, and (ii) two other Directors (the "Non-officer Directors"), referred to herein as Non-officer Director #1 and Non-officer Director #2. Each Director shall have one vote.

B. Qualifications

In order to be eligible for election to the Board of Directors a person must be a member of the Section in good standing. Physical Therapist Assistant, Retired Physical Therapist Assistant, and Life Physical Therapist Assistant members are eligible for election to the Board except for the offices of President and Vice President.

C. Election of Directors

The Principal Officers and the Non-officer Directors shall be elected by mail vote of the membership, in accordance with Article XI, Elections.

D. Terms

The terms of the Principal Officers and the Non-officer Directors shall be three years or until the election and assumption to office of their successors, in accordance with Article XI, Elections.

E. Term Limits

1 2

No person shall be elected to serve more than two (2) full consecutive terms in the same Principal Office. For purposes of the foregoing limitation, a person who has served at least one and one half (1½) years of a three-year term in a position shall be deemed to have served a full term in that position.

No person shall serve more than four (4) complete consecutive terms on the Board of Directors.

F. Vacancies

In the event of a vacancy in the office of the President, the Vice President shall succeed to the Presidency for the remainder of the unexpired term, and the office of Vice President shall be vacant. In the event of any vacancy in any other position on the Board of Directors, the President shall have authority to appoint an eligible member in good standing to fill the vacancy, subject to the approval of the Board of Directors. In the event vacancies exist in both the office of the Vice President and the office of the President, the Board of Directors shall have authority to appoint an eligible member in good standing to fill the office of the President.

G. Meetings and Conduct of Business

1. Regular Meetings

The Board of Directors shall have three regular meetings each year: a winter meeting, a summer meeting, and a fall meeting. If the Association has a Combined Sections Meeting, the Board's winter meeting shall be held in conjunction with it. The time and place of each regular meeting shall be determined by the Board.

2. Special Meetings

The Board at any meeting may schedule a special meeting of the Board. The President may call a special meeting of the Board.

The President must call a special meeting of the Board upon the written petition of three Directors.

3. Use of Telecommunications Equipment

To the extent authorized or permitted by state law, the Board may permit any or all members of the Board to participate in a meeting by any means of communications equipment the use of which enables all Directors participating in the meeting to hear each other.

1 2	4.	Action	n Without a Meeting	
3 4 5			authorized or permitted by state law the Board may act without a meeting if of the Board consent to the action in writing or by electronic transmission.	
6 7	5.	Notice		
8 9		•	President of all meetings of the Board shall be given to all members of the 5 days prior to the date of the meeting.	
10 11 12	6.	Quort	ım	
13 14 15	A quo	rum sha	all consist of the presence at a meeting of three Directors.	
16 17	Н.	Duties	s and Responsibilities of the Board	
18 19 20			of Directors shall be responsible for managing or directing the of the business and affairs of the Section.	
20 21 22 23 24 25	(2) Subject to the duty of Board members to act with care and in the best interests of the Section, the Board of Directors shall carry out mandates and policies determined by the membership of the Section and shall make and enforce policies that are consistent with such mandates and policies.			
26 27		(3) The Board of Directors shall appoint and employ an Executive Director, who shall serve at the discretion of the Board.		
28 29 30 31	(4) The Board of Directors shall be responsible for approving minutes of meetings of the Board.			
32	Section	on 2:	Officers	
33 34 35	A.	Presid	lent	
36 37	The P	resident	shall:	
38 39		(i)	Call special meetings of the Board of Directors;	
40 41		(ii)	Preside at all meetings of the Board of Directors;	
42 43 44		(iii) Comm	Be an ex officio member of all committees except the Nominating nittee; and	
45 46 47		(iv) may b	Submit the Annual Report to the Association and such other reports as e required by the Association Board of Directors.	

1	В.	Vice President
2 3	The Vi	ce President shall:
4	THE VI	ce i resident shan.
5 6 7		(i) Assume the duties of the President if the President is absent or incapacitated;
8 9		(ii) Be an ex officio member of all designated committees as outlined in the Strategic Planning programs adopted by the Board of Directors; and
10 11 12 13		(iii) Keep the minutes of meetings and proceedings of the general membership, the Board of Directors,
14	C.	Treasurer
15 16	The Tr	easurer shall:
17 18 19		(i) Oversee the maintenance of complete and accurate financial records which shall be audited annually by a Certified Public Accountant;
20 21 22		(ii) Submit the audited report in writing to the Board of Directors;
23 24 25		(iii) Submit an annual financial report and proposed budget to the Board of Directors;
26 27 28		(iv) Oversee the collection and disbursement of moneys as mandated by the Section or the Board of Directors; and
29 30		(v) Serve on the Finance Committee as Chair.
31 32 33 34 35	or inca	pard of Directors may designate one or more Assistant Treasurers. In the absence pacity of the Treasurer, an Assistant Treasurer may have such authority to carry ponsibilities of the Treasurer under these Bylaws (other than acting as a Director) Board may determine.
36 37 38	ARTIC	CLE VIII. COMMITTEES
39 40	Section	n 1: Finance Committee
41 42	A.	Composition:
42 43 44 45 46		nance Committee shall have a least three (3) members in addition to the Treasurer, tall be Chair. Each of whom shall be a current Section member in good standing.

B. Function

To advise the Board of Directors on matters pertaining to financial needs, growth and stability, presentation of an annual budget to the Board of Directors, investment policies, and compliance with financial obligations to APTA.

C Appointment

The Treasurer shall recommend individuals for appointment as members of the Finance Committee, but the Board of Directors shall not be required to appoint only individuals recommended by the Treasurer.

D. Term

Each appointed member of the Finance Committee shall serve a term of three (3) years.

Section 2: Nominating Committee

A. Qualifications

The Nominating Committee shall consist of three (3) members in good standing.

B. Election, Term, Vacancies

Members of the Nominating Committee shall be elected by vote of the members of the Section. One member of the Nominating Committee shall be elected each year, by mail ballot in November. A member of the Committee shall serve for a term of three years or until the election of his/her successor. The senior member of the Committee shall serve as Chair. Any vacancy shall be filled by the Board of Directors until the next regular election, at which time the vacant position shall be filled for the remainder of the term by mail ballot.

Proviso: One member of the Nominating Committee shall be elected in 2004 for a one-year term ending with the close of the Annual Section Business Meeting for 2005. A second member of the Nominating Committee shall be elected in 2004 for a two-year term ending with the close of the Annual Section Business Meeting for 2006. A third member of the Nominating Committee shall be elected in 2004 for a three-year term ending with the close of the Annual Section Business Meeting for 2007.

Section 3: Other Committees

Such other committees, standing or special, shall be established by the Board of Directors as deemed necessary to carry on the work of the Section. Members of appointed committees shall be current Section members in good standing.

OFFICIAL PUBLICATIONS

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2 3

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B.

ARTICLE IX:

Section 1: Official Publications

4			
5	A.	Journal of Orthopaedic and Sports Physical Therapy	
6 7	The I	ournal of Orthopaedic and Sports Physical Therapy is an official publication of the	
8		paedic Section and the Sports Physical Therapy Section.	
9	Ortino	parente section and the sports Injurear Inclupy section.	
10			
11	В.	Orthopaedic Physical Therapy Practice	
12			
13	Ortho	paedic Physical Therapy Practice is an official publication of the Orthopaedic	
14	Section	on.	
15			
16	Section	on 2: Publication as Notice	
17			
18		cation in Orthopaedic Physical Therapy Practice or The Journal of Orthopaedic	
19		ports Physical Therapy of meeting notices, issues to vote upon, or a slate of	
20		nees shall constitute official notice to all members, provided <i>Orthopaedic Physical</i>	
21		typy Practice or The Journal has been mailed thirty (30) days prior to the meeting	
22	date c	or the deadline for receipt of a mailed ballot.	
23 24			
2 4 25	ADT	ICLE X. DELEGATE TO THE ASSOCIATION'S HOUSE OF	
26	ANI	DELEGATES DELEGATES	
27		DELEGATES	
28	Section	on 1: Qualifications	
29	2001	7-1-2-1 Q	
30	A.	Only Physical Therapist and Physical Therapist Assistant members who have	
31	been	members of the Association in any category of membership in good standing for	
32	two (2) years immediately preceding may serve as a Section Delegate.		
33			
34	B.	A Section Delegate may not, in the same year, serve as a Chapter or Assembly	
35	Deleg	rate.	
36			
37	C.	The Section shall notify Association headquarters of the name of Section	
38	_	ate, as required by the Association and the Standing Rules of the House of	
39	Deleg	rates.	
40	_		
41	D.	The Section must be represented in the House of Delegates annually.	
42	G4•	2. Th. 4 1 m	
43	Secu	on 2: Election and Term	
44 45	A.	A Section Delegate and alternate shall be appointed by the Board of Directors at	
45 46		nnual Meeting.	
1 0	uic A	muai weenig.	

The Section Delegate and alternate shall serve for a two (2) year term.

F:\position\terri\documents\bylaws\adopted bylaws\adopted bylaws 1-09 FINAL

1		
2	Secti	on 3: Duties of Delegates
3		
4	A.	To attend the annual and special meetings of the House of Delegates of the
5	Asso	ciation.
6		
7	В.	To present to the House of Delegates such matters as are ordered by the Board of
8	Direc	•
9	21100	
10		
11	ART	ICLE XI. ELECTIONS
12		
13	Secti	on 1: Nominations and Offices
14	2000	012 2V 1 (021-121-00-120 W1-100 0 21-10-00)
15	A.	The Nominating Committee shall prepare a slate of candidates. Only those
16		bers who have given written consent to serve may be slated. The slate shall be
17		shed in Orthopaedic Physical Therapy Practice.
18	Puon	sied in Ormopaeure I nysiedi Inerapy I raenee.
19	В.	Nominees for Treasurer shall have served on the Finance Committee for no less
20		one (1) year. from the time they would assume the office of Treasurer at the end of
21		nnual Meeting. This limitation shall not apply if both the Finance Committee and
22		oard of Directors adopt a resolution stating that the limitation should not apply to a
23		d individual(s).
24		YON – Jay – to put a period after year and delete everything else. ADOPTED
25		nimous) Fall BOD Mtg 10-12-12
26		on 2: Election Cycle
27	эсси	on 2. Election Cycle
28	The r	nembers of the Board of Directors shall be elected as follows:
29	THE	members of the Board of Breetons shan be elected as follows.
30	A.	The President and Vice-President shall be elected on a staggered basis with the
31		President being elected the year following the election of the President. The
32		ctive elections shall take place every three years.
33	respe	ours or our or
34	B.	In the next year the Treasurer and Non-officer Director #1 shall be elected.
35	Β.	in the next year the Treasurer und I on officer Director wit shall be elected.
36	C.	In the next year Non-officer Director #2 shall be elected.
37	C.	in the next year from officer Bheetof #2 shair be elected.
38		Proviso: At the conclusion of the current Presidential election cycle following the
39		adoption of the staggered terms amendment (above), the Vice-President's term
40		will be extended for an additional one year term. At the conclusion of this
41		additional one year term, a Vice-President will be elected for a three year term as
42		above. Any term limitations will not apply to the extended additional one year
43		term of the Vice-President in establishing the staggered election cycle.
44		term of the vice i resident in establishing the staggered election cycle.
45	D.	Newly elected members of the Board shall assume office at the close of the
15	.	110 111, created members of the board shall assume office at the cross of the

Annual Section Business Meeting.

1 2

Section 3: Election Ballot

A. Elections shall be conducted via mailed ballot in November of each year and coordinated by the Nominating Committee. Ballots shall permit voters to write in the name of a member who is qualified under Article VII, Section 1, and has given written consent to serve if elected. The Nominating Committee will present its selections in a September mailing to all Section members. Additional candidates may be nominated by written petition of 25 members for each candidate. The petition candidates would be on the November ballot mailing along with the candidates slated by the Nominating Committee. A minimum return of mail-in ballots consisting of valid ballots returned from at least five (5) percent of the eligible voters is required for the election to be valid. The results of the election shall be announced at the Annual Section Business Meeting.

B. The Nominating Committee, whenever possible, shall nominate at least two (2) candidates for each position to be filled. In any election for a Principal Officer position or for only one Non-officer Director position or for only one position on the Nominating Committee, the candidate that receives the most votes cast shall be elected. All ties shall be broken by drawing of lots by the Nominating Committee.

C. If two or more Non-officer Directors are to be elected under any proviso to these Bylaws for terms of different lengths, voters may vote for up to as many positions as are to be filled, and the candidates that receive the most votes shall be elected. In such a case, the candidate that receives the most votes shall be deemed elected to the position with the longest term, the candidate that receives the next most votes shall be deemed elected to the position with the next longest term, and so forth.

D. If two or more members of the Nominating Committee are to be elected under any proviso to these Bylaws for terms of different lengths, voters may vote for up to as many positions as are to be filled, and the candidates that receive the most votes shall be elected. In such a case, the candidate that receives the most votes shall be deemed elected to the position with the longest term, the candidate that receives the next most votes shall be deemed elected to the position with the next longest term, and so forth.

ARTICLE XII. FINANCE

Section 1: Fiscal Year

The fiscal year of the Section shall be the same as that of the Association.

1	Starting 2. Limitation on Employee
2	Section 2: Limitation on Expenditures
3	No officer ampleyee or committee shall expend any manay not provided in the hydret as
4	No officer, employee or committee shall expend any money not provided in the budget as
5	adopted, or spend any money in excess of the budget allotment, except by order of the
6	Section's Board of Directors. The Board of Directors shall not commit the Section to any
7	financial obligation in excess of its current financial resources.
8	See All and December 1
9	Section 3: Dues
10	A G (* 1 111 C11
11	A. Section dues shall be as follows:
12	DI ' 1 TI ' . Φ50 00
13	Physical Therapist: \$50.00
14	Physical Therapist – Post-Professional Student: \$15.00
15	Physical Therapist Assistant, Retired Physical Therapist and Retired Physical Therapist
16	Assistant: \$30.00
17	Student Physical Therapist and Student Physical Therapist Assistant: \$15.00
18	Life Physical Therapist and Life Physical Therapist Assistant: zero dollars
19	
20	Changes in dues are to be recommended by the Finance Committee to the Board of
21	Directors, which in turn makes recommendations to the Section membership. Changes
22	approved by the Section membership must also meet Association approval before August
23	1st and shall become effective on the first day of the next fiscal year.
24	
25	B. All dues shall be for the period specified in the Association's bylaws.
26	
27	C. All dues changes approved by the Section membership and approved by the
28	Association's Board of Directors before the Association's deadline will become effective
29	on the first of the Association's next fiscal year.
30	
31	Section 5: Submission of Financial Records to Association
32	
33	The Section shall submit their annual financial statements, tax returns, and audit report to
34	the Association when and as directed by APTA Headquarters.
35	
36	A DIFFICIAL DATE OF THE PARTY O
37	ARTICLE XIII. DISSOLUTION
38	
39	Section 1: Involuntary Dissolution
40	
41	The Section may be involuntarily dissolved in accordance with the Association's bylaws.
42	
43	Section 2: Voluntary Dissolution
44	
45	The Section may dissolve subject to a recommendation to dissolve supported by no less
46	than two-thirds (2/3) vote of the members of the Section's Board of Directors and
47	adopted by two-thirds (2/3) of the Section's members.
48	

Section 3: Distribution of Property and Records

In the event that the Section is dissolved, all property and records of the Section shall, after payment of its bona fide debts, be conveyed to the Association.

ARTICLE XIV. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Section in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any rules of order adopted by the Section.

ARTICLE XV. AMENDMENTS

Section 1: Mail Ballot Amendments

The Section Bylaws may be amended in whole or in part by means of a mail ballot as provided in this Section. The Board of Directors on its own initiative may bring before the Annual Section Business Meeting for discussion any proposed amendment of the Section Bylaws. The Board of Directors shall bring before the Annual Section Business Meeting for discussion any petition to amend the Bylaws signed by at least one hundred (100) members of the Section, provided that the petition is submitted to the Board at least thirty (30) days prior to the Annual Section Business Meeting.

The Vice-President shall submit to the general membership for a vote any proposed amendment discussed at the Annual Section Business Meeting (i) if a majority vote at the Annual Section Business Meeting favored submitting the proposal to the general membership or (ii) if the Board of Directors approves submitting the proposal to the general membership. The Vice-President shall submit any such proposed amendment to the general membership by (i) publishing it in an official publication of the Section and (ii) sending a ballot to all members, in each case at least thirty (30) days prior to the deadline for returning the ballot to the Section.

In order for any proposed amendment to be adopted, the Section must receive by the deadline valid ballots from at least five percent (5%) of the eligible voters and at least two thirds (2/3) of the valid ballots must contain a vote in favor of the proposed amendment.

Amendments to the Section bylaws become effective upon approval in writing by the Association's Board of Directors. (Exception: Changes in Section dues become effective on the first of the Association's next fiscal year following approval.)

Section 2: Editorial Amendments or Amendments Necessitated by Association Action

If the intent of an amendment is editorial or to bring the Section's bylaws into agreement with those of the Association, the amendment shall be made as required by the Bylaws

1	Chair and shared with the Board of Directors. The Bylaws Chair shall notify the
2	Section's membership that such amendments have been made.
3	
4	
5	ARTICLE XVI. ASSOCIATION AS HIGHER AUTHORITY
6	
7	In addition to these Section bylaws, the Section is governed by the Association's bylaws
8	and standing rules, and by Association's House of Delegates and Board of Directors
9	policies.
10	
11	
12	**********************
13	Adopted (August, 1984), Amended February 1986; December 1988; August 1990; July
14	1991; March 1993; February 1996; February 1997; February 1998; February 1999,
15	February 2001; Restated July 2003; February 2005; January 2006; December 2006;
16	January 2009.