

RESEARCH

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I. COMBINED SECTIONS MEETING ABSTRACT REVIEWS

A. Call for Abstracts

- i. The Research Section of the APTA is responsible for distributing the Call for Abstracts for the Combined Sections Meeting. The Chair of the Research Committee of the Orthopaedic Section communicates with the Chair of the Education Program Committee of the Orthopaedic Section to ensure the Chair of the Research Committee is the contact person for individuals submitting research abstracts for the Orthopaedic Section.
- ii. The Chair of the Research Committee communicates with the Section office to ensure that the call for abstracts is posted on the Section web site and in *Orthopaedic Physical Therapy Practice* and JOSPT.
- iii. Individuals do not need to be an APTA member to submit an abstract, but they MUST be sponsored by an APTA member. This is identified in the APTA online submission form.

B. Reviewer Assignment

- i. The Vice-Chair of the Research Committee is responsible for recruiting Section members to review abstracts. All assignments are performed online through the Scholar One program. The Vice-Chair provides Scholar One with registration information for each reviewer and Scholar One technicians enter reviewers into the system.
- ii. The Vice-Chair assigns 2-3 reviewers for each submitted abstract. Review instructions and criteria for scoring are disseminated to the reviewers by the Vice-Chair.
- iii. All members of the Research Committee are expected to review abstracts for CSM as part of their committee responsibilities.

C. Accept/Reject Decisions

- i. The Vice-Chair of the Research Committee makes the final decisions on acceptance or rejection of an abstract for either platform or poster presentation.
- ii. The decision is based on the average score given by the 2 - 3 reviewers. Abstracts are accepted based on the number of platform or poster presentations available. Abstracts are accepted starting with the highest scores and then continued until the available numbers of abstracts have been accepted.

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D. Scheduling Abstract Presentations

- i. The Vice-Chair of the Research Committee is responsible for submitting the schedule for platform presentation sessions to the Section office in time for printing in CSM conference publications.
- ii. The Vice-Chair of the Research Committee does not schedule poster presentations. Poster presentations are handled by the Section on Research, APTA.

E. Moderating Abstract Platform Presentations

- i. The Vice-Chair is responsible to recruit and schedule individuals to serve as moderators for the abstract platform presentations at CSM. Instructions for moderating are disseminated to the moderator by the Vice-Chair.
- ii. All members of the Research Committee are expected to serve as a moderator for one abstract platform presentation at CSM, if they are attending CSM.
- iii. The Vice-Chair is expected to attend CSM and is responsible to coordinate the moderators and session for the abstract platform presentations at CSM.

II. RESEARCH GRANT PROGRAM

A. Announcements

- i. The request for applications will be published in the Spring issue of *Orthopaedic Physical Therapy Practice*, JOSPT and posted on the Section's web site.
- ii. The Chair of the Research Committee is responsible for communicating any updates of the request for applications to the Section office prior to posting of the announcement.

B. Deadlines

- i. The deadline for grant application submission is November 15th.
- ii. The deadline for preliminary review is due December 20th.
- iii. The deadline for external review is 2 weeks prior to the first day of CSM.
- iv. The deadline for notifying applicants of a decision is April 15th.

C. Preliminary Review

- i. All grant applications will undergo a preliminary review by members of the research committee.

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2 ii. During the preliminary review, committee members will screen all applications to ensure
3 they are complete, that they meet eligibility standards, and have enough scientific merit to
4 justify further review by the external review board. Some applications may be rejected at
5 this stage.
6
7 iii. The committee members will return their reviews to the Chair of the Research Committee
8 by December 20th. The Chair will make final decisions for continued review of the
9 applications by the external review board.

10 11 D. External Review

- 12
13 i. An External Grant Review Board consisting of 3-12 researchers, independent of the
14 Research Committee, will be recruited by the Chair of the Research Committee to conduct
15 a thorough scientific review of grant applications that were deemed acceptable in the
16 preliminary review. The number of committee members will fluctuate, depending upon the
17 number of grants submitted each year.
18
19 ii. Each member of the external review board will review and score assigned grants according
20 to the guidelines provided to them by the Chair of the Research Committee.
21

22 E. Accept/Reject Decisions

- 23
24 i. A conference call or face-to-face meeting at CSM of the External Grant Review Board will
25 take place to discuss the grant reviews and scores, and then to rank the grants for funding
26 priority.
27
28 ii. The External Grant Review Board ranks the grants and makes recommendations for the
29 funding cut line.
30
31 iii. The Chair of the Research Committee makes the final decisions on recommendations made
32 to the Orthopedic Section BOD for acceptance or rejection of a grant application.
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34 iv. The decision is based on the average score given by a minimum of three reviewers.
35 Applications are accepted based on the amount of funding available in the budget for any
36 given year. The highest scored acceptable grants are accepted first until all available slots
37 have been filled.
38

39 F. Funding Decisions

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41 i. The Chair submits a recommendation for funding of grants to the Board of Directors for
42 final approval.
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44 ii. Final funding decisions are determined by the Board of Directors.
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G. Research Recipients and Study Outcomes

A list of research grant recipients, title of the study and an abstract of the study will be posted to the Orthopaedic Section web site along with the outcome of their study.

H. Management of Awarded Grants

- i. The Chair will manage the awarded grants, ensuring that grant criteria are complied with prior to release of funds, to include Institutional Review Board (IRB) approval, IRB consent form, budget that adheres to grant criteria guidelines, and summary abstract of the awarded grant to be posted to the Orthopedic Section website.
- ii. The Chair will review for approval all progress reports, final reports, requests for changes and requests for no-cost extensions.

III. AWARDS

A. Rose Excellence in Research Award

- i. The Chair of the Research Committee will seek nominations for the award from members of the research committee and from Section members. Announcements for nominations will be posted in *Orthopaedic Physical Therapy Practice* and on the Section's web site.
- ii. Eligibility: Any peer-reviewed research article related to orthopaedic physical therapy, in which the first author is a member of the APTA and licensed to practice physical therapy in the United States, published September 1 of the previous year through August 30 is eligible for this award. E-pub, in press articles do not qualify. Should the journal containing an otherwise eligible article experience a delay in releasing its August issue, the article must be available to the general public no later than September 1, to be considered.
- iii. The Chair of the Research Committee disseminates all nominated articles to the Research Committee for review and scoring.
- iv. The article with the highest average score from the committee members review is selected as winner.
- v. The Chair of the Research Committee and the Research Committee members are ineligible for the award.

B. Orthopaedic Section Research Poster Award

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- i. The poster abstract must 1) represent an original research investigation, 2) have the potential to be published in a peer-reviewed journal, 3) have the potential to impact orthopaedic physical therapy practice.
- ii. The 15 highest scored eligible poster abstracts which meet the above criteria will be invited as nominees for the award.
- iii. All nominees for the award must agree to present the poster at CSM, confirm PT licensure in the United States or be eligible for licensure, and be a member of the APTA.
- iv. The Research Committee will evaluate and score the nominated posters at CSM based on the following criteria 1) research design, 2) clinical relevancy, 3) clear presentation of the study, and 4) effective use of visuals.
- v. All nominated posters will be presented and reviewed by the research committee on the first full day of CSM.
- vi. The award will be presented to the investigators of the best CSM Orthopaedic Section Poster selected by the Orthopaedic Section's Research Committee.
- vii. The award will be presented during the Orthopaedic Section reception at CSM.

C. JOSPT Awards

- i. The Chair of the Research Committee is asked to serve on the award committee for JOSPT to select the best research paper and the best clinical paper of the year for JOSPT.
- ii. The Chair of the Research Committee may designate another member or members of the Research Committee to serve in his/her place on the JOSPT award committee.

IV. FUNDING SOURCES

A. Link Funding Sources on Web Site

A link to the Section on Research, the Foundation for Physical Therapy, and other applicable web sites for funding of orthopaedic physical therapy research will be maintained and updated by the Research Committee on the Orthopaedic Section web site.

V. RESEARCH SURVEYS

A. Requests for the Section to Disseminate Survey Research Investigations to Section Membership

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- 1 1. The Orthopaedic Section does not endorse individual survey research investigations;
2 however, the Section is willing to provide a conduit for dissemination of electronic
3 research surveys for Section members through OsteoBLAST.
- 4 2. All requests by Section members pertaining to research surveys will be sent to the
5 Research Chair for review.
- 6 3. Following review by the Research Chair, the request will be sent to the Section
7 President and Vice President for final approval.
- 8 4. Once final approval is given by the Section President and Vice President, a link to the
9 survey instrument will be included in an OsteoBLAST to Section membership.
- 10 5. Criteria for review by the Research Chair
 - 11 a. The principle investigator or a co-investigator must be a member of the
12 Orthopaedic Section.
 - 13 b. The survey must be IRB approved or determined to be “exempt” research by the
14 investigator’s host institution. Documentation of IRB review and approval must
15 accompany the request.
 - 16 c. A link to the final version of the survey instrument must be available for review
17 by the Research Chair.
 - 18 d. The survey instrument must include a self-contained research cover letter.
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