

1 **WEB SITE COMMITTEE POLICY COVER PAGE**

2
3
4 **Members:** Five (5) committee members including the Section’s Executive Associate
5 who serves as the Section Liaison and Coordinator; the 4 committee members serve a 3-
6 year staggered term and are appointed by the Board of Directors.

7
8 **Current Members and Term Limits:** Tara Fredrickson, Section Liaison and
9 Coordinator; Ellen Hamilton, 2007-2009; James Spencer, 2007-2010; Chris Hughes,
10 2007-2010; and Doug White, 2007-2011.

11
12 **Meetings:** Activities are conducted by correspondence, electronic communications, and
13 conference calls.

14
15 **Purpose:** To review information to be posted to the Orthopaedic Section’s web site. In
16 addition, this committee will be asked to give their input regarding the look/layout of the
17 current site and changes to the site, to include their opinion on site redesigns.

18
19 **Tasks:**

- 20 1. Review items posted to the web site as notified by Tara Fredrickson.
21 2. Give feedback on the look and layout of the site.
22 3. Critique site redesign options and offer suggestions.

23
24 **Work other than at meetings:** Approximately 2 to 3 hours each month to review and
25 offer feedback.

26
27 **Qualifications:** All committee members shall be APTA and Orthopaedic Section
28 members. The committee shall be composed of the Section Executive Associate, who
29 will serve as Liaison and Coordinator, and four Section members appointed by the Board
30 of Directors.

31
32 **Conflict of Interest:** A conflict of interest can arise when conditions or circumstances
33 preclude or interfere with the individual’s capacity to make an objective, detached
34 decisions required in any Web Blast Committee meeting. Conditions or circumstances
35 which may create a conflict of interest include but are limited to those cases in which a
36 committee member or the Chair: 1) has a personal, professional, or financial interest in,
37 or relationship with, the entity in question; *or* 2) has or is perceived as having, for any
38 reason, a preconceived bias for or against the entity in question. Web Blast Committee
39 members shall excuse themselves from committee participation in any case where a
40 conflict of interest arises, where a potential conflict of interest may arise, or where there
41 may be a perceived appearance of conflict.

42
43 **Compensation Policy:** In the event that specific conditions or circumstances lead to a
44 significant financial strain on the Section’s Annual Budget the Section Board of
45 Directors, based on a recommendation from the Finance Committee, will direct the

- 1 Executive Director to discontinue all Stipends/Honorariums paid to Section members
- 2 until fiscal solvency is attained.
- 3