

PRACTICE COMMITTEE POLICY COVER PAGE
Orthopaedic Section Board Liaison – Jay Irrgang, Director

Members: 6 members plus the Chair with 3-year terms and two year term limits. Chair and members are appointed/re-appointed by the Orthopaedic Section Board of Directors (BOD). In addition the elected Orthopaedic Section Directors serve as members of the practice committee for the duration of their term as an elected Director.

Current Members and Term Limits: Robert Rowe, Chair, 2004-2007; Helene Fearon, 1997-2006; Joe Farrell, 1998-2006; Richard Smith, 2002-2008; Aimee Klein, 2002-2007; Bill Boissonnault, 2002-2007; Ken Olson, 2004-2008; Debbie Todd, 2005-2006; Jay Irrgang, 2003-2009; Bill O’Grady, 2005-2008.

Meetings: One teleconference meeting annually and additional teleconference meetings as needed.

Purpose:

- A. To provide advice and counsel to the Orthopaedic Section BOD on issues, plans, policies, procedures, and external and internal environment issues that affect the future of orthopaedic physical therapy practice and the profession. Advice will include, but not be limited to recommendations on the following issues:
 - 1. The scope of orthopaedic practice (elements of patient/client management, terminology, clinical effectiveness, outcomes assessment);
 - 2. The regulation of orthopaedic practice (standards of practice, credentialing, Commission on Accreditation of Physical Therapy Education (CAPTE), Joint Commission on Accreditation of Healthcare Organizations (JCAHO), Commission on Accreditation of Rehabilitation Facilities (CARF), licensure requirements, risk management, peer review, performance improvement); and
 - 3. The market for orthopaedic practice (new roles, emerging markets, practice settings, managed care, capitation).
- B. To promote the exchange of information and educate Section members regarding issues/trends/activities within the areas of orthopaedic physical therapy relative to federal/state legislative affairs, reimbursement, and clinical practice.
- C. As appropriate and at the direction of the Orthopaedic Section BOD, the practice committee will undertake tasks that are consistent with its purpose.
- D. Serve as a resource for Section members regarding questions related to orthopaedic physical therapy practice.

Tasks:

- A. Review external environmental factors affecting orthopaedic physical therapy practice for threats to and opportunities for the Section and make appropriate recommendations.
- B. Respond to questions regarding the scope of practice of orthopaedic physical therapy.
- C. Identify visions, advisements, alerts and recommendations in the committee's area that are relevant to the practice of orthopaedic physical therapy.
- D. Establish long and short-term goals for the committee every three years during the committee’s annual teleconference.
- E. Provide assistance to the Section regarding legislation that may affect the members.

- 1 F. Determine the legislative issues, which most concern the membership and update members on any
- 2 changes as they occur.
- 3 G. Identify and communicate with key law making bodies, which affect orthopaedic physical therapy.
- 4 H. Identify resource experts capable of speaking on legislative/practice issues relevant to the practice
- 5 of orthopaedic physical therapy in conjunction with the Public Relations Committee.
- 6 I. Monitor information from various states on key legislative issues, e.g., review APTA Component
- 7 Bulletin.
- 8 J. Communicate with the APTA Government Affairs Committee and state study groups to coordinate
- 9 efforts at various levels.
- 10 K. Keep up to date with legislative action affecting orthopaedic physical therapy.

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12 **Duties:**

13 A. Chair

- 14 1. To inform the Orthopaedic Section BOD of the committees activities as they relate to meeting
- 15 the goals and objectives as stated in the Orthopaedic Section Strategic Plan.
- 16 2. Coordinate and lead the Practice Committee annual conference call to establish annual goals to
- 17 address the Orthopaedic Section's strategic plan.
- 18 3. Responsible to the Board of Directors, and acts in an advisory capacity to the Board during
- 19 meetings.
- 20 4. Review committee policies annually as requested by the Board of Directors.
- 21 5. Develop an annual Practice Committee report.
- 22 6. Develop an article/report to be published annually in OPTP in the areas of Federal
- 23 Governmental Affairs, State Governmental Affairs, and Reimbursement.
- 24 7. Recommend potential members for appointment to the committee.
- 25 8. Recommend a committee member to serve as the committee's Vice-Chair.
- 26 9. The Chair is to attend the Section Board of Directors meeting and business meeting at the
- 27 Combined Sections Meeting, Annual Conference, and Fall meeting.
- 28 10. The Chair is to participate on the Board of Directors conference calls.
- 29 11. The Chair or a designated committee member is to attend the APTA Federal and State
- 30 Government Affairs forum each year.
- 31 12. The chair or a designated committee member is to attend the APTA Reimbursement forum
- 32 each year.
- 33 13. Route all Section correspondence through the Section office.
- 34 14. Submit an annual budget for the upcoming year no later than June 1.
- 35 15. Submit CSM, AC, and Fall meeting notebook reports as requested.
- 36 16. Encourage active participation in committee activities.
- 37 17. Serve as committee spokesperson.
- 38 18. Inform members of objectives and individual responsibilities.

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40 B. Member

- 41 1. Carry out individual assignments as requested by the chair.
- 42 2. Be aware of the specific responsibilities of the committee.
- 43 3. Know the Section's policies and procedures that pertain to the committee's goals and
- 44 objectives.
- 45 4. Committee members are responsible to the chair.

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Work other than at meetings:

- A. Members should maintain knowledge of the Section’s mission, vision, and strategic plans so that their service on the committee will always be in line with that of the Section.
- B. Members should be available for consultation by email and/or phone conference call, as needed or directed by the Board of Directors to review issues related to the previously identified purposes and tasks of the committee.

Qualifications: An Orthopaedic Section member who has the appropriate clinical and professional background to serve as a member of this committee.

Conflict of Interest: A conflict of interest can arise when conditions or circumstances preclude or interfere with an individual’s capacity to make the objective, detached decisions required in Board of Director meetings. Conditions or circumstances which may create a conflict of interest include but are not limited to those cases in which the Board of Director member, Committee member, or SIG member: 1) has a personal, professional, or financial interest in, or relationship with, the entity in question; 2) has or is perceived as having, for any reason, a preconceived bias for or against the entity in question. Board of Director members, Committee members, and SIG members shall excuse themselves from such participation in any case where a conflict of interest arises, where a potential conflict of interest may arise, or where there may be a perceived appearance of conflict.