

JOURNAL/NEWSLETTER POLICY COVER PAGE
Orthopaedic Section Board Liaison – Tom McPoil, Vice President

Members: *Orthopaedic Physical Therapy Practice (OP)* Editor whose term is for 3 years and the *OP* Advisory Council which is made up of the *OP* Editor, the Research Chair, Practice Chair, one Elected Officer from the Board, one representative from each SIG, one Section member, and one PTA member appointed by the Editor.

Current Members and Term Limits: Chris Hughes, Editor -

Meetings: The *OP* Editor will attend the Orthopaedic Section Board of Directors meeting and business meeting at the APTA Combined Sections Meeting annually.

Purpose: A quarterly magazine, the objective of *OP* is to provide each Section member with administrative, professional, and clinical information on a timely basis.

Tasks:

1. Work closely with the Managing Editor of Journals and Newsletters in the Section office to determine content of each issue and achieve timely publication of *OP*.
2. Adhere to deadlines for publication.
3. Provide input regarding layout and aesthetics of *OP*.
4. Write quarterly editorial for *OP*.
5. Make editorial decisions regarding inclusion or exclusion of all submitted articles for *OP*.
6. Edit submitted articles for content, grammar, and structure.
7. Assist special interest groups (SIGs) in creating, editing, and publishing SIG newsletters within *OP*.

Work other than at meetings: Ongoing throughout the year.

Qualifications: The *OP* Editor will be an Orthopaedic Section member who has strong writing and editing skills. Previous experience with newsletters or magazines is beneficial. The Editor should have a basic understanding of magazine layout and the publishing process. The Editor should be computer literate and have access to Microsoft Word or Word Perfect.

Conflict of Interest: A conflict of interest can arise when conditions or circumstances preclude or interfere with the individual's capacity to make an objective, detached decisions required in any Award Committee meeting. Conditions or circumstances which may create a conflict of interest include but are limited to those cases in which a committee member or the Chair: 1) has a personal, professional, or financial interest in, or relationship with, the entity in question; or 2) has or is perceived as having, for any reason, a preconceived bias for or against the entity in question. Award Committee members, including the Chair, shall excuse themselves from committee participation in any case where a conflict of interest arises, where a potential conflict of interest may arise, or where there may be a perceived appearance of conflict.