

1 **INDEPENDENT STUDY COURSE POLICY COVER PAGE**
2 **Orthopaedic Section Board Liaison – Tom McPoil, Vice President**
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4 **Members:** ISC Editor whose term is for 3 years and the ISC Advisory Panel which is
5 made up of the ISC Editor (Chair), the Section Board of Directors Liaison, the Education
6 Committee Chair, and 2 other members recommended by the ISC Editor. To ensure
7 panel consistency between Section elections or the selection of a new ISC editor, the ISC
8 editor contract would remain a three-year June 1st –May 31st contract. The ISC Board
9 Liaison and the Education Chair will serve on the Advisory Panel during their
10 elected/appointed terms. Of the 2 other members of the panel to be selected, one member
11 would have a 2-year appointment and the second member would have a one-year
12 appointment. Advisory Panel members will serve no more than 2 terms. The ISC Editor
13 will answer directly to the ISC Board Liaison.
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15 **Current Members and Term Limits:** Chris Hughes, Editor, July 2007-June 2010;
16 Brian Hagen, July 2007- June 2008; Todd Davenport, July 2007- June 2009.
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18 **Meetings:** The ISC Advisory Panel will meet three (3) times each year: 1) Mid-
19 January, 2) Mid-May, and 3) Mid-September via conference calls. Additional calls will
20 be held when deemed necessary by the ISC Editor. The ISC Editor will also attend the
21 Orthopaedic Section Board of Directors meeting and business meeting at the APTA
22 Combined Sections Meeting annually and the Fall Board of Directors Meeting in October
23 annually.
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25 **Purpose:** The purpose of the Orthopaedic Section’s Independent Study Course program
26 is to provide 2-4 quality continuing education courses for physical therapists and physical
27 therapist assistants on contemporary topic areas in orthopaedic physical therapy each
28 year.
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30 **Editor Tasks:**

- 31 1. To determine topics of current interest in orthopaedic physical therapy each year.
32 2. To obtain qualified authors for the topic areas selected each year.
33 3. To work closely with the Managing Editor for ISCs in the Section office to produce
34 and publish the courses.
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36 **Work other than meetings:** Ongoing throughout the year.
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38 **Qualifications:** An Orthopaedic Section member who has the desire and the physical
39 therapy contacts to promote the continuing education independent study program in
40 orthopaedic physical therapy. Position requires approximately 10-15 hours per week.
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42 **Conflict of Interest:** A conflict of interest can arise when conditions or circumstances
43 preclude or interfere with an individual’s capacity to make the objective, detached
44 decisions required in Board of Director meetings. Conditions or circumstances which
45 may create a conflict of interest include but are not limited to those cases in which the
46 Board of Director member, Committee member, or SIG member: 1) has a personal,
47 professional, or financial interest in, or relationship with, the entity in question; 2) has or
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1 is perceived as having, for any reason, a preconceived bias for or against the entity in
2 question. Board of Director members, Committee members, and SIG members shall
3 excuse themselves from such participation in any case where a conflict of interest arises,
4 where a potential conflict of interest may arise, or where there may be a perceived
5 appearance of conflict.
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