

EDUCATION COMMITTEE POLICY COVER PAGE
Orthopaedic Section Board Liaison – Tom McPoil, Vice President

Members: Chairman; Vice-chairman- 3 year terms, appointed by the Board of Directors; 9 other members- one from each special interest group, and the chair from each education group. Education Group Chairs are selected by the Education Group members and have no term limits. The Section President is an ex-officio member of all committees.

Meetings: The Education Committee meets during the APTA Combined Sections Meeting (CSM) each year.

Purpose: The purpose of the Education Committee is to provide accessible and cost-effective professional development opportunities for members through various methods including pre-conference and educational programming at CSM on relevant and current topics.

Tasks:

1. Chairman
 - Coordinate CSM programming
 - Serve on the Independent Study Course Advisory Panel
 - Review applications for Orthopaedic Section CEUs for non-section educational events and orthopaedic study group programs
 - Serve in an advisory capacity to the Orthopaedic Section Board of Directors
2. Vice-Chairman
 - Assist the Chairman with above duties throughout the year and at CSM
3. Committee members
 - Education Groups are to provide 3 hours of programming at CSM.
 - Education Groups may spend a maximum of \$1000 for CSM programming and must follow the Orthopaedic Section speaker payment guidelines.
 - The Education Group Chair is responsible for following the timeline for course information during the year, e-mailing information to the Section Executive Associate and to the Education Committee Chair in a timely manner.
 - Obtain and coordinate programming at CSM

Work other than at meetings: Work is on-going throughout the year as dictated by APTA deadlines. Information must be sent to the Section office regarding CSM programming.

Qualifications: An Orthopaedic Section member who is an active member of a SIG or Education Group within the Section.

Conflict of Interest: A conflict of interest can arise when conditions or circumstances preclude or interfere with an individual's capacity to make the objective, detached decisions required in Board of Director meetings. Conditions or circumstances which may create a conflict of interest include but are not limited to those cases in which the Board Of Director member, Committee member of SIG member: 1) has a personal, professional, or financial interest in, or relationship with, the entity in question; 2) has

or is perceived as having, for any reason, a preconceived bias for or against the entity in question. Board of Director members, Committee members, and SIG and Education Group members shall excuse themselves from such participation in any case where a conflict of interest arises, where a potential conflict of interest may arise, or where they may be a perceived appearance of conflict.